

CACC Project Overview Report
Maricopa County Justice Courts e-Filing
(CRMDE changes and OnBase Workflow)
7/20/17 & 8/5/17

1. Project Scope and Current Phase

- a The scope of the MCJC project involves building MQ as the CRMDE, building the OnBase workflow, developing the stored procedures in iCIS, and testing the linkages and functionality with these, as well as with the CCI and EFM from AOC.
AOC: The original case type scope of this project was Small Claims, due to pending rule changes, the project case type scope may shift to civil. The rules add a complexity of requiring a hearing to be scheduled at the time of filing of the initial case.
- b We are currently in *requirements gathering stage* in order to understand project scope and deliverables.
AOC: The AOC eFiling Dev Team will be providing examples of AOC ECF XML 4.01 messages to MCJC.

2. Key Upcoming Tasks and Dates

- a Discovery of ~~AZ Turbo Court/EFM~~ *AOC/EFM 4.01* flow and requirements in order to configure EDMS to properly ingest the documents for routing in the work flow.
 - i. Currently estimated at 2-3 months depending on requirements.
- b MQ Development
 - i. Need more information from AOC to estimate dates.
AOC: Work identified on this includes queue names and addresses, MQ server- arch., and parsing XML (by MCJC).
- c CCI Updates
 - i. See below for dates.
- d Server Upgrade – Upgrade to 2016 VM Servers
 - i. IT Governance Approval Required – Estimated at 4 weeks with setup and configuration and testing, after approval.
 - 1. Mike will need to move the services from the old to the new services.
 - 2. MCJC EDMS team will need to test and verify that everything works correctly.
AOC: Need to determine if there are any firewall issues.
- e CCI (Central Case Index) – AOC and CTS
 - i. Estimated at 2 months, dependent on AOC requirements.
 - ii. Superior Court needs to complete CCI work and feed creation in order to allow MCJC to follow. In addition, CTS will need to meet with AOC to determine if there are any further issues/requirements for MCJC to follow Superior Court.
AOC: We believe all requirements have been delivered. MC CTS has indicated work for Item ii is estimated to take 30 hours and is being taken to their governance board the week of August 7th.
- f EDMS v13 to v17 Upgrade
 - i. Start date is pending completion of current EDMS Project(s).
 - ii. Estimated at 10 months for all environments.

1. Requires Deployment Plan to be created and training documentation to be updated and staff training plan to be utilized as v17 is vastly different than v13.
 2. Do in phases by court or across the board deployment.
 - iii. To include building, installing, and testing of Stage 2 > Stage 1 > then Prod estimated at 3 months *each*.
- g AOC: eUniversa Clerk Review Modifications
- i. Auto-Accept
 - ii. Document Stamping (filing and issuance)
 - iii. Case Number Assignment

3. Dependencies on and Connecting Points with Other Projects

- a CCI and EDMS upgrade need to be complete before we introduce any new variable/components.

AOC:

- MQ set up
- Document retrieval
- Data retrieval
- Stamping (Filing and Issuance)
- Case # assignment
- Clerk review modifications
- Schema modifications

4. Impediments

- a Need to meet with AOC on eUniversa (EFM), MQ, and CCI to determine further impediments.

AOC: Impediment at this time is the inability to create schedule to align resources. Until CTS has approval from their Governance Board we will not be able to create a schedule.

5. What Constitutes "Completion" for this project

- a The completion of the project has yet to be determined. Need to be revisited after meeting with AOC and gathering of all requirements to determine the definition of completion. Ultimately, completion is successful filing of a case online, with all events, documents and payments successfully transmitted or produced.

6. Planned Completion Date

- a Estimated completion has been assessed to take a year from project initiation. It has not started as of 7-20-17. Upon completion of the foundation we can then better assess a time line for requirements.